

Republic of the Philippines
 Calamba Water District
 Lakeview Subd., Halang, Calamba City
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**Minutes of the Pre-Bid Conference for the
 Supply and Delivery of Variable Frequency Drive
 (VFD) with Phase Converter and Six (6) Units Manual
 Transfer Switch (Rebidding) (CWD 64-2019)
 (ABC Php 3,978,734.00)**

Present were:

MR. EDWIN L. CARTAGO	----	BAC Chairman
ENGR. JOSELITO A. GILLERA	----	BAC Vice Chairman
MS. REMEDIOS L. MARFORI	----	BAC Member
MS. MERCEDES A. CARREON	----	BAC Member
MS. CARMELA M. ELEPAÑO	----	BAC Member
ENGR. ELIZALDY O. NOVILLOS	----	TWG Head
MR. RONNIE G. SIERVA	----	BAC Secretary

Absent:

MR. ALEX ESPIEL	----	CWD Association
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End User:

1. Mr. Pedro M. Estalar	----	Production Department
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Bidder/s:

1	Mr. Danny Abellano	----	Presidium Controls & Ind'l. Technologies Corp
2	Mr. Nestor Estropigan	----	Techbred Concept Corp.
3	Mr. Cloyd Gutierrez	----	JM BR Enton Industries
4	Ms. Anne Grace Tapis	----	Flow Harmonic Comml Inc,
5	Mr. Noly Yap	----	BJ Marthel
6	Mr. Cagubocimi Cigrit	----	Riso Pumps
7	Mr. Emerson Espinosa	----	MHECO Inc
8	Mr. Dan Soriano	----	MHECO Inc
9	Mr. Venson Calanog	----	MHECO Inc

1. I. BUSINESS MATTERS:

1. There being a quorum, the **pre-bid conference for the Supply and Delivery of Variable**
2. **Frequency Drive (VFD) with Phase Converter and Six (6) Units Manual Transfer**
3. **Switch (Rebidding) (CWD 64-2019)** started at exactly 01:26pm on January 03, 2020, at the
4. 2nd Floor of CWD Warehouse Building, Lakeview Subdivision Halang Calamba City,
5. Laguna.
6. Ms. Elepaño led the Prayer asking for Divine Guidance.

7. II. MEETING PROPER

8. Mr. Cartago being the BAC Chairman presided the meeting.
9. The body was notified that the ongoing pre-bid conference is for the **Supply and Delivery of**
10. **Variable Frequency Drive (VFD) with Phase Converter and Six (6) Units Manual**
11. **Transfer Switch (Rebidding) (CWD 64-2019)** with an ABC of Php 3,978,734.00; that the
12. submission and opening of bids is January 15, 2020 @ 01:00pm.
13. The prospective bidders recorded at the Philgeps DRL were told by the Chairman.
14. It was also noted that invitations were sent to the Commission on Audit, Laguna Chamber of
15. Commerce and Industry and Institute of Integrated Electrical Engineer – Central Laguna
16. Chapter to act as observers in the procurement process but no-one attended the meeting.
17. The presence of the prospective bidders were acknowledged by the Chairman.
18. The BAC Officers and Members were introduced as well.
19. The body was reminded to take note of the clock at the 2nd Floor of CWD Warehouse as
20. basis of the submission of bids, and to submit the documentary requirements prior to the time
21. of opening of bids.
22. The Chairman explained that pass/fail criteria is strictly being observed by the BAC.
23. It was also told that one (1) original copy and three (3) copies of the original documents must

- 24. be submitted prior to opening of bids.
- 25. The familiarization of the prospective bidders with RA 9184 was asked by Mr. Cartago.
- 26. The body was likewise reminded to sign all pages of the submitted documents since the
- 27. absence of such is a ground for disqualification.
- 28. The Chairman also mentioned that the delivery period of the goods is within three (3)
- 29. months upon receipt of the purchase order.
- 30. On the other hand, the prospective bidders were reminded to purchase a copy of the bidding
- 31. documents prior to submission of bids.
- 32. It was cited that a corresponding bid bulletin shall be issued by the BAC if so required.
- 33. Upon discussion of the technical specifications, the Vice Chairman advised the body to refer
- 34. with the attached technical specifications as reference.
- 35. Engr. Gillera also mentioned that over rating of the VFD is not allowed.
- 36. On the other hand, the prospective bidders were asked by the Vice Chairman if their
- 37. corresponding business permit and tax clearance are updated.
- 38. It was cited by the Chairman that those who have previously purchased a copy of the
- 39. bidding documents shall not be required to buy anymore.
- 40. The Chairman also mentioned that a bid bulletin shall be issued by the BAC regarding
- 41. the submission of business permit.

- 42. There being no other matters to be discussed, the **pre-bid conference** for the **Supply and**
- 43. **Delivery of Variable Frequency Drive (VFD) with Phase Converter and Six (6) Units**
- 44. **Manual Transfer Switch (Rebidding) (CWD 64-2019)** was adjourned at exactly 02:07pm.
- 45. I hereby certify to the correctness of the foregoing minutes.



RONNIE G. SIERVA
BAC Secretary

Noted by:



MR. EDWIN L. CARTAGO
BAC Chairman